



**US Performing
Arts Camps**



Located at

Georgetown University

Acting for the Camera Workshop (Session 1) | July 21 – 26, 2019

Information Packet 2019

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PAGES AS THEY CONTAIN PERTINENT DETAILS ABOUT YOUR STUDENT'S PROGRAM

- CHECK-IN:** at Davis Performing Arts Center, at Georgetown University, 37th and O Streets, N.W., Washington, D.C. 20057. **Please allow ample time for parking.**
(Session 1) Sunday, July 21, 2019, from 2:00 – 3:00 p.m.
- WORK IN PROGRESS:** at Davis Performing Arts Center, at Georgetown University.
(Session 1) Friday, July 26, 2019, at 1:00 p.m.
- CHECK-OUT:** Immediately following the Work in Progress, at Georgetown University
(Session 1) Friday, July 26, 2019

COMPLETE ON-LINE BEFORE THE PROGRAM

<https://campself.active.com/USPerformingArts>

- Travel Form**
- Health and Medical Information Form**
- Waiver Forms:** Medical Waivers, Conduct Policy, Registration and Cancellation Policies, Release Form, Waiver of Liability, Assumption of Risk, and Indemnity Agreement

PLEASE UPLOAD A HEADSHOT TO YOUR ACTIVE ACCOUNT.

YOU MUST BRING WITH YOU TO CHECK-IN

- (Residential Students ONLY) Meal Card/Key Deposit Check for \$150** made out to:
US Performing Arts Camps
- Workshop Preparation** (IF NEEDED - see Workshop Preparation in this Packet)

IMPORTANT! If your child is registered for more than one camp session, s/he will need to bring all completed required forms, a meal card & room key deposit check, and two passport size photos *for each* registered session.

IMPORTANT CONTACT INFORMATION

Company Manager: Robert Tunstall	424-644-4018 (This number is ONLY available during the week of the program. Please contact US Performing Arts Office before and after the program.)
US Performing Arts Corporate Office	415-924-6442 or 888-497-3553 FAX.: 415-924-6477
Campus Security	202-687-4343
Georgetown University Hospital	202-444-2000



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US Performing Arts Safety Agreement

I understand that US Performing Arts, and the locations at which they operate, is a substance free organization. All campers and staff members will refrain from any foul language, reckless behavior, bullying, cigarette smoking or other tobacco use (including vaping and e-cigs), alcohol consumption, or the taking of any illegal drugs, or drugs not prescribed for them, while participating in any US Performing Arts activity and while on the US Performing Arts premises. Theft and vandalism of US Performing Arts property or the property of others is a crime. Any violation of these rules and policies will result in immediate dismissal from US Performing Arts. No refunds of any kind will be issued.



The First and Last Days of Camp

All campers are expected to arrange travel to enable them to check in and depart on time. We cannot make any exceptions for late check-in or early departures.

Arrival / Check-In (1st Day of Camp) – Sunday

Parents are welcome to join their campers during the check-in process, and are urged to leave shortly thereafter, as the students will begin their programs immediately after orientation.

Commuters – Placement Session

Commuter students will have a placement session from 3:00 p.m. – 5:00 p.m. after check-in, and will be finished at approximately 5:30 p.m.

Check-In Date	Check-In Time	Check-In Location
(Session 1) Sunday, July 21, 2019	2:00 – 3:00 p.m.	Davis Performing Arts Center at Georgetown University 37th and O Streets, N.W. Washington, D.C. 20057

ALL STUDENTS (INCLUDING COMMUTERS) MUST CHECK-IN ON SUNDAY AND STAY FOR ORIENTATION AND CLASS WHICH IS THE FIRST DAY OF CAMP!

Commuters (Daily Schedule following Check-In Day) – Monday - Friday

Drop-Off Time/Location	Pick-Up Time/Location	Traffic
8:45 a.m. Davis Performing Arts Center at Georgetown University A mentor will be there between 8:45 a.m. and 9 a.m. to receive them. Please be prompt!	5:30 p.m.* Davis Performing Arts Center at Georgetown University A mentor will be waiting with the campers. *LATE PICKUP WILL INCUR A FEE	The traffic can be heavy at these times. Please plan accordingly.



Work in Progress and Certificate Award Ceremony (Last Day of Camp)

Family and guests are invited to attend the “Work in Progress” Performance and Certificate Award Ceremony at **1:00 p.m.** on the **last day of your program**. The Performance is expected to run approximately 1½ hours. All students must participate in the “Work in Progress” Performance. **There will be no exceptions!**

WIP Date	WIP Time	WIP Location*
(Session 1) Friday, July 26, 2019	1:00 p.m.	Davis Performing Arts Center at Georgetown University <i>*Venue subject to change. Any changes will be announced at check-in.</i>

Departure / Check-Out (Last Day of Camp)

Departure is immediately following the Work in Progress and Certificate Award Ceremony on the last day of camp. All students are required to arrive and depart during the times specified. **We cannot make any exceptions for early departures!**

Check-Out Date	Check-Out Time	Location
(Session 1) Friday, July 26, 2019	Immediately Following Work-in-Progress	at Georgetown University



Transportation

ALL RESIDENTIAL students attending a US Performing Arts program are required to submit a Travel Form no later than 2 weeks prior to their program start date. If you plan on driving your student to camp, please check the NO TRAVEL REQUIRED box. The Travel Form must be completed online when you access your account. (<https://campsself.active.com/USPerformingArts>)

Any camper interested in utilizing our airport shuttle service must submit a copy of his/her airline itinerary and a completed Air Travel Form to our office **no later than** 7 days prior to the start of camp.

We **ONLY** provide transportation to/from **Dulles International Airport (IAD)**
Students who utilize our shuttle service **must** be arriving and/or departing by air.

- Transportation is available to and from Dulles International Airport (IAD) **for \$60 EACH WAY.**
- Flights should arrive into Dulles International Airport (IAD) **on the first day of camp between 10:00 AM – 1 PM***
- Flights should depart from Dulles International Airport (IAD) **on the last day of camp after 6 PM***

**An additional \$150 will be charged to your account for arriving/departing outside US Performing Arts' specified time.*

Travel Safety

In light of security measures being implemented by the airline industry for all arriving and departing air travel, US Performing Arts Camps is taking every step possible to make your child's travels safe and simple this summer. Please take special note of the pickup and drop-off procedure for all US Performing Arts campers traveling to camp by air. Also, as a reminder, per airline regulations, children age 12 and older must present a valid photo I.D. or birth certificate to board any flight. Please make sure your child is carrying some form of identification.

Camp Safety

All students attending a US Performing Arts Program are required to complete and bring the Required Forms to camp (Health and Release Form, Conduct Policy and Waiver Form). Students will not be admitted to a program without these forms. Please go to the following link to download the Required Forms: <http://www.usperformingarts.com/wp-content/uploads/2017/03/Required-Forms.pdf>



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While at Camp

Field Trip(s)

Wednesday evening the students *may* go on a VIP tour of the Kennedy Center for the Performing Arts. Tour is subject to Kennedy Center Schedule and availability. Depending on whether the curriculum allows, students may enjoy other DC sightseeing activities during the week.

Health and Safety

Medical staff is available for emergency health services at Georgetown University Hospital, located at 3800 Reservoir Road, NW, Washington D.C. 20007. If a student requires urgent medical care, every effort will be made to contact the parent or guardian immediately.

Disability Accommodations Statement

If you need a disability-related accommodation or wheelchair access information, please contact US Performing Arts Camps immediately so we can organize proper accommodations.

Conduct Policy – Completed Online prior to Program

Drugs, alcohol and cigarettes (including vaping and e-cigs) are strictly forbidden and constitute, along with general misconduct, grounds for **immediate dismissal** from camp without a refund or camp credit. This is a zero tolerance policy. **Absolutely NO exceptions!**

Cancellation Policy

Please go to the following link for our Registration/Cancellation Policy:

<https://www.usperformingarts.com/294-2/>

Note: After a camper has checked in at camp, if they need to leave for any reason, no credits or refunds will be given for the current session or any sessions to follow. Any campers dismissed for cause by USPA or university staff will not receive any credits or refunds for any and all programs for which they are registered. Students sent home in violation of our rules, for medical reasons, or at the discretion of the student, family, or US Performing Arts will receive no refund.



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Resident Student Policies and Procedures

For safety and security reasons, as well as the overall learning experience, residence students will not be allowed to leave campus under any circumstances during the duration of their program. There will be **no exceptions!**

Residence Hall

Students will be staying two to a room, occasionally 3 on the Georgetown campus selected to be convenient to both the Davis Performing Arts Center and the Dining Hall. Each dorm room is equipped with a bed, a desk, and closet space for each student. All sheets, blankets, pillows and bath towels are provided. The rooms have air conditioning. The dorm rooms are not equipped with wireless Internet.

**Georgetown University reserves the right to change residence hall accommodations when necessary.*

Roommate Assignments

Students will be staying 2 to a room, occasionally 3, and are assigned to suites by age and roommate requests. If your student has a roommate request, please contact our office no later than 14 days prior to the start of camp. If your student does not have a roommate request, s/he will be placed in a room with someone close to their age. It is a great opportunity to meet someone new!

Room Key and Meal Card Deposit (Cash & Credit Card not accepted)

There is a refundable room key and meal card deposit of **\$150** required in case of lost keys and cards. A check made out to **US Performing Arts Camps**, in the amount of **\$150 will be collected at check-in**. *The check will be destroyed* when the room key and meal card are returned at check-out on the last day of camp.

Email

Although campers will be extremely busy while they're at camp, they will have limited Internet access during the week. Dorm rooms are not equipped with wireless Internet access.

Cell Phones/Apple Watches and other Electronic Devices

We encourage you to send your child to camp with a cell phone, especially if they are traveling long distances by themselves; however, cell phones and other electronics tend to be a distraction and an intrusion during class, evening activities and after lights out. We ask that all campers adhere to the policies of use set by their directors in each workshop. Campers will have access to their phones during free time in the evenings to make calls home.



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Student Phone Calls

There are few limited landlines available for student use in the dormitory. To make local and long-distance calls, campers must use a prepaid telephone calling card. *It is strongly recommended that campers bring a calling card with them to use while traveling in case of emergency.* Payphones are scattered around the campus. Any student who needs to use a payphone will be accompanied by a chaperon. Telephone messages can be left for campers in emergency situations only, with the US Performing Arts Resident Camp Director (see Important Contact Information).

Spending Money

We recommend sending your student with an additional \$50 - \$75 per week. Three daily meals are included in the residential tuition and lunch is included for day/commuter campers. Situations come up where students may want to have a little extra spending cash. For example, stopping at the campus bookstore to buy a souvenir and have a snack is an integral part of the camp experience. Campers may also go off campus for a chaperoned activity where they may want to use some spending money to purchase a small gift or piece of memorabilia. Those students traveling by plane will also want to have some money to use in the airport. There is an ATM machine located on campus. Any student who needs to use an ATM machine will be accompanied by a chaperon.



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Typical Day Schedule

Students are busy with classes from morning until evening. Weekly highlights may include guest speakers, a barbeque party, and/or a chaperoned fieldtrip.

A typical day schedule looks like this. This is a generic schedule to give you an idea of how your day will be spent. All programs have time scheduled for recreational activities, special events, and general fun!

Morning	Afternoon	Evening
7:30 - Wake up	1:30 - Workshop III	6:00 – Break & Social Time
8:00 - Breakfast	2:30 - Workshop IV	8:00 – Activities/Homework / Rehearsal
8:30 - Mentor Meetings / Warm Ups	4:00 - Group Work	10:00 - Campers to Room
9:00 - Workshop I	5:30 – Dinner	10:30 - Lights Out
10:30 - Workshop II		
12:00 - Lunch / Rest		



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Preparing for Camp

US Performing Arts will make every effort to ensure your child has a wonderful experience. Our faculty and staff will provide your student with a safe and positive environment in which s/he can explore his/her creativity and hone his/her craft. Parents can help by letting us know in advance (by calling our office, or by disclosing information on the Health and Release Form) about specific behavioral, health-related or emotional issues that may affect your child at home or school. Any information that can be shared will help us to ensure your child's success while s/he is in our care and will remain strictly confidential.

Workshop Preparation

Prior to arriving at camp, please prepare and memorize one monologue from film or television:

1. Bring a **SHORT** monologue (about 1 minute or less)
2. The character should be speaking to only one person.
3. Age appropriate.
4. Character **MUST BE TALKING TO A PERSON WHO IS ACTUALLY IN THE ROOM.**
5. You may get the monologue from a TV or movie.



Checklist of Things to Bring

Below is a list of suggested and required clothing, equipment and personal items. Unless recommended for your specific program, we highly suggest that you do not send unnecessary clothes (which often get lost) or valuable items, such as expensive electronics, Apple Watches or laptops. Don't forget to label every article of clothing and equipment. **Georgetown University** and **US Performing Arts** cannot be responsible for any lost or stolen items.

ALL Students - Required Items

- Completed Health and Release Form – **Complete Online**
- Signed Conduct Policy – **Complete Online**
- Waiver of Liability – **Complete Online**
- **Upload photo to your online** ACTIVE Registration Account
- Workshop Preparation
- Plenty of comfortable clothing
- Comfortable, supportive shoes (no flip flops, sandals, open-toed shoes or stack heels)
- Notebook or journal for note taking
- Pens and Pencils

Residential Students ONLY – General Items Outside of Class

- Room key and meal card deposit check
- Travel alarm clock (not a cell phone)
- Spending money (suggested \$50 – \$75 per week)
- Pants, shorts and shirts
- Skirts and/or dress
- Underwear and socks
- 1-2 jackets or sweaters
- Pajamas and bathrobe
- Shoes
- Rubber flip flops for the shower
- Bathing suit and beach towel (students may have access to the university swimming pool)
- Toiletries – hairbrush, toothbrush, toothpaste, soap, shampoo, sunscreen, etc.
- Laundry bag and laundry detergent (washing machines are available for multi-week students)
- Hangers
- Hairdryer
- Small clip on reading lamp
- A good book



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Location and Travel

Surrounding Area

We encourage and recommend that you visit the university's website for visitor information:

www.georgetown.edu.

Hotels

Looking for a place to stay when you fly in for your camper's "Work in Progress"? There are many options to fit several budgets. Although we don't work in conjunction with any hotels to offer special rates, we have listed the following option to help you get started in your search.

- **Hotels.com** offers many varied accommodations.

Airport Information

The following are the closest major airports to our campus location. We will meet students at these airports who have made prior transportation arrangements with USPA. Students will be met at the baggage claim area by a USPA Mentor who will guide them to the shuttle and accompany them to the University.

Closest Airport to Camp	University / Location	Distance from Campus
Reagan National Airport (DCA)	Georgetown University / Washington, D.C.	7 miles



Driving Directions

From Washington, D.C.

- *From Northwest Washington:* Take Wisconsin Ave. south to M Street, turn right. Continue through five stop lights. Stay in right lane and bear right into campus.
- *From Southeast Washington:* Take Pennsylvania Ave. West to Independence Ave. Bear left. Take Independence to 12th St., N.W., and turn right. Take 12th St. to K St. and turn left. Follow K St. to Whitehurst Freeway. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.
- *From Northeast Washington:* Take Rhode Island Ave. west until it feeds into M St. Take M St. through Georgetown and past the Key Bridge. Stay in right lane. Bear right into campus.

From Maryland

- *From I-270:* Take I-270 south toward Washington. Exit Rte. 355 Wisconsin Ave. south to M Street, turn right. Continue through five stop lights. Stay in right lane and bear right into campus
- *From I-95:* take I-95 south to I-495 west to Silver Spring. Exit Rte. 355 Wisconsin Ave. south to Washington. Take Wisconsin Ave. south to M Street, turn right. Continue through five stop lights. Stay in right lane and bear right into campus.
- *From Baltimore-Washington Parkway or Rte. 50 Westbound:* Take B-W Parkway or Rte. 50 west to New York Ave. Take New York Ave. to L St. Bear right. Turn left on 10th St. and then right on K St. Follow K St. to Whitehurst Freeway. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.

From Northern Virginia

- *From I-66 (after 9:00 a.m.):* Take I-66 east to the Rosslyn - Key Bridge exit. Stay in left lane and follow signs to Key Bridge. Cross Key Bridge, staying in second lane from left. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.
- *From I-395:* Take I-395 north. Exit Washington Blvd. and follow signs to Rosslyn and Key Bridge. Cross Key Bridge, staying in second lane from left. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.
- *From Rte. 50 Eastbound:* Follow Rte. 50 east and take Rosslyn - Key Bridge exit. Follow signs to Key Bridge. Cross Key Bridge, staying in second lane from left. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.
- *From George Washington Parkway (after 9 a.m.):* Take the G-W Parkway south. Exit Key Bridge. Cross Key Bridge, staying in second lane from left. Turn left onto Canal Rd. Stay in right lane. Bear right into campus.



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Georgetown Main Campus Map



Check-In Location

Check-in takes place at the Davis Performing Arts Center (#35 on map) between 2:00 p.m. - 3:00 p.m. on the first day of your session. **Please allow ample time for parking.**

Work in Progress Location

Work in Progress performance will be held at the Davis Performing Arts Center at 1:00 p.m. on the last day of your session. **Please allow ample time for parking.**